

Yorkshire Netball RMB Meeting 14/12/23

1. Welcome

Attended

Jade Gerrard (Vice Chair) JG

Laura Elson LE

Jayne Field JF

Louise Morby LM

Sarah Howard SH

Keith Morris KM

Hayley Tepliakov HT

Linda Ginesi LG

Hannah Shearwood HS

Apologies

Sian Foley SF

Did not attend

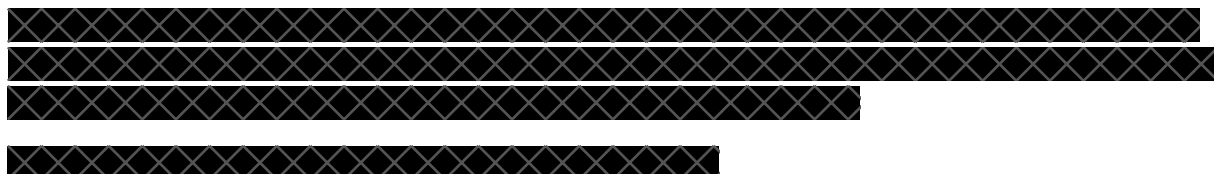
Nicki Shipley NS

Meeting was recorded for minute taking purposes only.

JG introduced herself as chairing in Sian's absence. Requested all to keep updates short so focus can be on discussion areas or actions. Requested intros from the group.

All members provided an introduction to self and role.

JG – Progress with the agenda. Firstly apologies from Sian and also Lisa who is stepping down with immediate effect from the secretary position.



2. Review of previous meeting actions and acceptance of minutes

LE covered actions from previous meeting:

New date of AGM discussed.

Changes to constitution discussed - main change to ensure members that are not linked to a club e.g. independent official, have voting rights.

Action – JG – share a list of constitution changes

SH & LG – Confirmed insights survey already complete.

LE – Thanked SH for work done on the survey.

Discussion had around key facilities and facilities data.

Action – KM&SH – Get facilities data from EN to understand what we have and how we could potentially use it going forward

LE – Next part of previous minutes/actions picked out was functioning of RMB. Still searching for a secretary. Request to area leads to share the advert and those who don't have any support to get time with LE to create roles and advertise them.

Discussion around relationship with Leeds Rhinos and Yorkshire Netball. SF to provide update at next RMB.

Minutes from the previous meeting approved.

3. Chair's Report

JG – No actions or requests on the paper. Request for any questions.

Nothing raised by members.

4. Competitions Update

JF – Update is summarised in the paper.

Discussion had around regional competition and how we can support clubs. All agreed to pick up longer conversation on this outside the RMB to create a plan of support; including comms, coaching (HS to follow up) and club support with regions.

Action – LE - Begin process of recruiting a coaching lead onto the committee

Action – HS – Pick up with Sian on coaching strategy and pipeline for the region

Agenda timing changed to accommodate SH having to leave early.

9. Insights Update

SH – Wanted to give a really comprehensive update on the paper because of new committee members. Wanted to highlight all the progress done so far. Then secondly, look at the next steps, and get some deep dives into the next steps. Need to do some more analysis. Additional budget will be requested.

All agreed comprehensive report and much progress in this space.

5. EDI Update

LM – Submitted paper includes update on the EDI work, linked to insight. Priority is to meet with County Chairs in Feb. Meeting will be at EIS linked to national schools.

Discussion had around how we can work better with county chairs across the board. Budget also discussed - agreed budgets will be approved once received from all area leads.

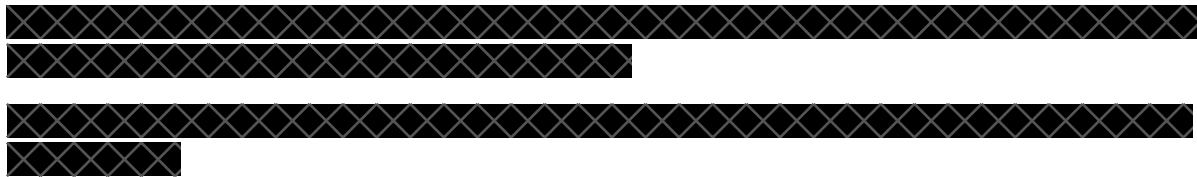
Action – All area leads – Submit budget proposal in early Jan 2024 - JG to share process.

6. Safeguarding Update

KM – Provided an update on current caseload.

Shared plan for Yorkshire to become a best-in-class region for safeguarding by generally improving the safety and awareness. Safeguarding positive culture to be front and centre in the region.

Everyone who is delivering netball from schools, universities, clubs etc should be clear on what safeguarding policies are and what support they have. Need to create a region wide campaign on what good looks like. Discussion around this and how we can support.



7. Volunteering Update

LE – Shared an update on volunteering and the aim of the working group. Shared the definition of volunteering; anybody who's getting involved in delivering or governing sport who is not getting paid a salary for it is a volunteer, so it basically covers everything. For example; if you are a coach and you get out of pocket expenses, such as your travel, then you're still volunteering, it's only if you get a wage, and the role is a part of your job then you're not volunteering. The group is trying to raise awareness of this so it's clear where the lines are and to create a culture of really valuing and thanking people who do amazing work.

RMB members and volunteers should have received the new inductions pack.

Action – All area leads – Add section to the induction pack on what your area is about

Role descriptions have been updated.

Update on recruitment and vacancies took place. Discussion had around working alongside HE/FE to recruit or gain support on working groups for projects.

LE confirmed details for the One Awards for 2024.

Request for all RMB members to attend.

Budgets discussed and will be shared.

Done budget for 2024 and have a good template so will get involved in budget process conversations to help where possible. Want to make sure we are planning ahead and getting as prepared as possible for the One Awards. Going to work closely with HT and her team to make sure we are optimising awareness of the awards and getting as many nominations as possible. Only change this year is making sure eligibility is really clear in terms of no one who is getting paid can be nominated.

Final request to let LE know if anyone knows anyone suitable for any of the vacant roles.

8. Governance and Finance Update

JG – Update shared from document, new to role so limited update.

Update provided on governance health check and actions discussed.

Updated finance report shared. Audit underway for AGM.

Confidential discussion took place.

10. Marketing and Communications Update

HT – Shared the paper in advance and provided update. Group active and have owners across each channel.

Action – HT – Issue update to group on who key contacts in the working group are

Discussion took place about the website development.

11. 50th Anniversary Update

KM – Provided brief background and context as is in the paper

HT – Requested to leave with the Marketing and Comms group to work through in planning meeting because will need to tie it up into other activities. Thanked KM for the work done as it's given a baseline to work from.

12. AOB

JF – Raised that EIS contract ends in August. The contract is quite complex and needs specialist support. Require a working group maybe to work on this because it was very intensive and took lots of resource.

JG – Agreed to support.

Multiple members agreed that the financial benefit of having the block bookings with EIS is beneficial to the region and would be important to retain if possible.

Action - JF/KM/JG - to sort the EIS agreement discussions.

All agreed to set RMB meetings for a full year. Discussion had around how we can better involve county chairs. All agreed to meet more regularly over the next six months as much is progressing.

JG – Thanked everyone for their hard work and contributions to ensuring we had a productive meeting

Meeting closed.

Summary of Actions

JG – issue conflict of interest form to all members

JG – share a list of constitution changes

KM&SH – Get facilities data from EN to understand what we have and how we could potentially use it going forward

LE - Begin process of recruiting a coaching lead onto the committee

HS – Pick up with Sian on coaching strategy and pipeline for the region

All area leads – Submit budget proposal in early Jan 2024

KM – Go to EN to get commitment to share numbers of cases in the region reported on a monthly basis

All area leads – Add section to the induction pack on what your area is about

HT – Issue update to group on who key contacts in the working group are

Action - JF/KM/JG - to sort the EIS agreement discussions.